Job advertisement for an **Operations and SOPs Expert** for the project "develop Shariah-Compliant Operational Guidelines for Islamic Microfinance Institutions in the G5 Sahel countries (Mauritania, Mali, Burkina Faso, Niger, And Chad)"

North South Consultants Exchange (NSCE) is looking for an expert in **Operations and SOPs** for the development of Shariah-Compliant Operational Guidelines for Islamic Microfinance Institutions in the G5 Sahel countries. Candidates should have at least **10 years of experience in financial institution operations** and a **degree in business administration, management, or related field.**

Main responsibilities :

- Development of organizational structure, job descriptions, and authority matrix
- Preparation of SOPs covering core operational functions
- Alignment of procedures with risk management and internal controls
- Lead expert for the preparation of the following deliverables :
    - Organizational Framework Package
    - SOPs Manuals

Qualifications & Experience :

- Degree in business administration, management, or related field
- Minimum 10 years of experience in financial institution operations
- Proven experience in SOP development for microfinance or financial institutions
- Familiarity with IsDB-funded projects
- Strong attention to detail and work ethic;
- Excellent written and verbal communication and reporting skills in **French and English.**
- Arabic written and verbal communication is a plus.

Interested candidates must send their CV to recruitment@nsce-inter.com and indicate in the subject line of the email "expert in Operations and SOPs for Shariah-compliant operational guidelines in the G5 Sahel - ICCIA".